

DELHI DEVELOPMENT AUTHORITY
[FINANCE & EXPENDITURE]


F&E CIRCULAR NO. 7/2015

Sub:- Reimbursement of entertainment allowance to officers of DDA for officials meetings and conferences etc.

Accounts Officer(Contingency) has referred the claim of Jr. Law Officers for reimbursement of entertainment expenditure for seeking clarification whether such Group -B officer below the rank of Branch Officers are entitled to get reimbursement of entertainment charges.

In this connection, it is clarified that as per prevailing orders, Branch Officers & above ranked officers viz. EM, FM, VC, CVO, CLA, Commissioners, Chief Engineers, Secretary, CAO, FA(H), Directors/ SEs, Dy. CLA, Dy. Directors(Hort.), EEs, AOs/Sr.AOs & Sr. Law Officers etc. are entitled to reimbursement of entertainment expenditure. Thus, JLOs, AAOs, Asstt. Directors(Ministerial), Asstt. Engineers, Asstt. Directors(Hort.) & other officers of equivalent Group-B rank are not Branch Officers and also not covered under the category of officers entitled for reimbursement of entertainment/ refreshment charges.

This issues with the approval of Finance Member, DDA



(Amardeep Singh Chowdhary)
Chief Accounts Officer

No. FE. 5(07)/2010/DDA/ 166

Dated: 10-4-15

Copy to:-

1. OSD to VC, DDA for information;
2. PS to FM/EM, DDA -do-;
3. All Pr. Commissioners/CVO/CLA;
4. All Chief Engineers/Chief Architect;
5. All Commissioners/ Commissioner Cum Secretary;
6. FA(H)/Director(LC)/Dir.(IA);
7. All Zonal Dy.CAOs;
8. Sr.A.O.(Contingency)/AO(PE)/PAO(EW);
9. Guard file.


(D.S. Negi) 10/4/15
Sr.Accounts Officer[F&E]